Sigma Rho Epsilon

**January 22, 2015 Meeting Minutes**

**Call Meeting to Order:** *6:01 p.m.*

1. Attendance/Roll Call: Jessica
2. Approval of Minutes from December 4, 2014
	1. *Motion:* Rebeccah Dyer
	2. *2nd:* Amie Hansen
3. Mallory: Some reminders about Sigma Rho Epsilon
a. Membership is a privilege and optional; Please, don’t act like it’s a burden.
b. You represent Sig Rho in and out of class
c. Volunteering
d. Index card activity: Pros and Cons (5 minutes)
e. Ice Breaker!
4. Committee Reports
5. Historian *(Rebeccah Dyer)*
	1. [http://sigrhoep.weebly.com](http://sigrhoel.weebly.com) – Please check here for Agendas & Minutes.
	2. Please send pictures of you doing service in the community to add to the website. rddyer@eiu.edu
		1. Be careful about confidentiality and documenting who is in each photo!
		2. There will be an incentive for sending in pictures, so be sure to send them in!
6. Publicity *(Carissa Burge)*
	1. caburge@eiu.edu
	2. Flyers will be hung around Buzzard before each meeting.
	3. Bulletin board will be updated in the TMC.
7. Service *(Rachel Kinzinger)*
	1. rlkinzinger@eiu.edu
	2. Link to submitting your hours:
	[**https://docs.google.com/forms/d/1ie0ouU\_fiPt0LahJ8dr9\_7tw86qrIJ0QSfCDiU0yNuQ/viewform**](https://docs.google.com/forms/d/1ie0ouU_fiPt0LahJ8dr9_7tw86qrIJ0QSfCDiU0yNuQ/viewform)
	3. **Sign-up in the hours book in TMC.**
		1. Current Members: At least 4 Hours from Community, maximum 2 Hours from Department.
		2. New Members: 2 Hours
8. Secretary *(Jessica Howse)*
	1. jphowse@eiu.edu
	2. Minutes will be sent out tonight after the meeting.
	3. Please check your e-mails for reminders.
	4. If you miss a meeting, you will be required to do an extra hour of community service.
9. Treasurer *(Kim Shambo)*
	1. kshambo@eiu.edu
	2. Current Amount in Account: $1,884.94
	3. Dues are due: ***February 26***
		1. Current members: $10
		2. New members: $15
10. V.P. of Programming *(Amy Britton)*
	1. ambritton@eiu.edu
	2. Banquet will be on May 2.
		1. Location: Salisbury Church, Charleston, IL
		2. Time TBA (most likely 5-7pm)
		3. Payment for banquet will be due on ***March 26*** (Price will be announced at a later date.)
		4. Food Vote:
		<https://www.polleverywhere.com/my/polls>
11. V.P. of Membership *(Amy Hansen)*
	1. alhansen@eiu.edu
	2. New Members will be initiated on February 26.
		1. New Member meeting is going to be on February 17 at 12:30.

This will be held in #1140.

1. President Elect *(Lauren Schaffer)*
	1. leschaffer2@eiu.edu
	2. Fundraiser: Auntie Anne’s
		1. Start selling February 26 for one month
	3. Other ideas:
		1. Pair with CDS to raise Autism awareness
		2. Thirty-One Party
		3. Rummage Sale
		4. Fun Events Throughout Semester
	4. T-Shirt Designs (Clothing money will be due March 26)
2. President (Mallory Kowaleski)
	1. mdkowaleski@eiu.edu
	2. Attendance is expected at every meeting. If you have an emergency situation you need to contact Dr. Edmonds-Behrend (credmondsbehrend@eiu.edu ) and me to get the absence excused **PRIOR** to the meeting.
	3. Our next meeting is on Thursday, February 26, 2015, **dress in practicum attire since it is Initiation!**
	4. February 12th: Optional Event: Come make crafts for an hour! We’ll be making Valentine cards for local group home members. More information will be emailed to you with details and specifics.
	5. Another possibility: We are working on planning a decoration committee for banquet. Our decorations are old, and member involvement will be a focus this semester. So, we will have 2-3 days throughout the semester where you can come help make decorations if you would like to. This is a great way to become more involved with Sig Rho, and you can learn more about exec board if you are interested in running for a position!
	6. Remember we are a professional organization and we are representing the Special Education department. Please do not wear our letters out to the bar or other drinking situations.
	7. Professional Development: Assistive Technology at EIU
	<http://www.eiu.edu/disability/>
	Booth Library: You are able to go and try them out!
3. Old Business
	1. We had the election of our Spring 2015 Executive Board. We are very excited to work with you. Please feel free to contact us should you have any questions, concerns, or suggestions!
	2. Donations: Last semester we were able donate $1000 towards local organizations. **THANK YOU FOR ALL OF YOUR HARD WORK FUNDRAISING!!!!** You all are ***amazing***!
		1. Mrs. Johnson’s Friday Club--$200
		2. Humboldt TLC – (sets of books)--$400
		UPDATE: Books are slowly coming in, and Dr. Edmonds-Behrend and Mrs. Woodley will be getting those to the schools throughout the semester.
		3. Coolidge House for Christmas presents--$400
		UPDATE: Instead of Christmas presents, the house manager saved to money to buy each one of the boys a tablet!

VII. New Business

1. Polar Plunge team has been established (I’m team captain, email me with any questions!).
-It is on February 28th at Lake Sara in Effingham. Come join us! ☺
-You must raise at least $75 to take the actual plunge.
-You can raise earn one service hour if you raise the money AND plunge!
-Hoodies are red this year!
-If you become a team member, you will be on the bulletin board in the hallway
	* 1. <http://soill.donordrive.com/index.cfm?fuseaction=portal.teamSummary&participantID=4347>
		2. We are making team t-shirts. (Lauren Schaffer)
2. Spread the Word to End the Word T-Shirts!
If you would like to place an order, come see me after the meeting!
3. Mattoon Reads Across the Community book: The False Prince
4. Best Buddies Jerry’s Night: Meghan Carroll

VIII. Adjournment *6:55 p.m.*

1. *Motion to Approve:* Jessica Howse
2. *2nd:* Carissa Burge