Sigma Rho Epsilon

**February 26, 2015 Meeting Agenda**

**Call Meeting to Order:**

1. Attendance/Roll Call: Jessica
2. Approval of Minutes from January 22, 2015
	1. *Motion:*
	2. *2nd:*
3. Mallory: Some reminders about Sigma Rho Epsilon
a. Membership is a privilege and optional; Please, don’t act like it’s a burden.
b. You represent Sig Rho in and out of class
c. Volunteering: Make sure you are signing up for hours! If you find an opportunity that is not listed in the binder, make sure you get it approved by me.
d. Index card activity: Recap
e. Steve!
4. Committee Reports
5. Historian *(Rebeccah Dyer)*
	1. [http://sigrhoep.weebly.com](http://sigrhoel.weebly.com) – Please check here for Agendas & Minutes.
	2. Please send pictures of you doing service in the community to add to the website. rddyer@eiu.edu
		1. Be careful about confidentiality and documenting who is in each photo!
		2. There will be one free admission for the end-of-the-year banquet for sending in the most pictures, so be sure to send them in!
6. Publicity *(Carissa Burge)*
	1. caburge@eiu.edu
	2. Flyers will be hung around Buzzard before each meeting.
	3. Bulletin board IS updated in the TMC.
7. Service *(Rachel Kinzinger)*
	1. rlkinzinger@eiu.edu
	2. Link to submitting your hours:
	[**https://docs.google.com/forms/d/1ie0ouU\_fiPt0LahJ8dr9\_7tw86qrIJ0QSfCDiU0yNuQ/viewform**](https://docs.google.com/forms/d/1ie0ouU_fiPt0LahJ8dr9_7tw86qrIJ0QSfCDiU0yNuQ/viewform)
	3. **Sign-up in the hours book in TMC.**
		1. Current Members: At least 4 Hours from Community, maximum 2 Hours from Department.
		2. New Members: 2 Hours (in 2 separate events)
8. Secretary *(Jessica Howse)*
	1. jphowse@eiu.edu
	2. Minutes will be sent out tonight after the meeting.
	3. Please check your e-mails for reminders.
	4. If you miss a meeting, you will be required to do an extra hour of community service.
9. Treasurer *(Kim Shambo)*
	1. kshambo@eiu.edu
	2. Current Amount in Account: $1,876.87
	3. Dues are due: ***February 26, Tonight!***
		1. Current members: $10
		2. New members: $15
10. V.P. of Programming *(Amy Britton)*
	1. ambritton@eiu.edu
	2. Banquet will be on May 2.
		1. Location: Salisbury Church, Charleston, IL
		2. Time: 5:00-7:00 P.M.
		3. Payment for banquet will be due on ***March 26*** ($10)
		4. Goggle Doc. Invitations will be sent out.
	3. Interest for Decoration Committee
11. V.P. of Membership *(Amy Hansen)*
	1. alhansen@eiu.edu
	2. Congratulations to the New Members!
12. President Elect *(Lauren Schaffer)*
	1. leschaffer2@eiu.edu
	2. Fundraiser: Auntie Anne’s Forms
		1. Start selling **TODAY through March 26**
			1. Must sell one item.
			2. Items will be delivered April 23rd
	3. Thirty-One Party
	4. Clothing (Clothing money will be **due March 26**)
		1. Sign-up on Google Doc
13. President (Mallory Kowaleski)
	1. mdkowaleski@eiu.edu
	2. Attendance is expected at every meeting. If you have an emergency situation you need to contact Dr. Edmonds-Behrend (credmondsbehrend@eiu.edu ) and me to get the absence excused **PRIOR** to the meeting.
	3. Our next meeting (with SCEC) is on Thursday, March 26, 2015.
	4. Remember we are a professional organization and we are representing the Special Education department. Please do not wear our letters out to the bar or other drinking situations.
	5. Professional Development: Amie Hansen and Victoria Wilson
	6. Ice Breaker: Communication (If there is time at the end)
	7. Professional Activity (if there is time at the end)
	https://todaysmeet.com
14. Old Business
	1. THANK YOU to everyone who came to make Valentine’s on February 12th! The houses to which we delivered loved them ☺
	Volunteers:
	1. Mallory Kowaleski
	2. Lauren Schaffer
	3. Amie Hansen
	4. Michelle Bergeron
	5. Jacob Fryman
	6.Beccah Dyer
	7. Mrs. Woodley
	8. Dr. Edmonds-Behrend
	9. Jordan Hawkins
	10. Kim Shambo
	11. Jaycey Vedder
	12. Chelsea Ward
	13. Jessica Howse
	14. Meghan Carroll
	**Most Creative Member….. Drum roll please!**
	2. Polar Plunge team has been established, and we have surpassed our goal!!!!
		1. You can earn one service hour if you raise the money AND plunge!
		2. Team shirts are in. Pick them up and pay tonight!
		3. Reveal latest team total
		4. Recognize team members
	3. Mattoon Reads Across the Community book: The False Prince
		1. Try to read the book before they come visit!

VII. New Business

1. Scholastic Book Club: Mrs. Woodley

VIII. Adjournment

1. *Motion to Approve:*
2. *2nd:*