Sigma Rho Epsilon

**April 9, 2015 Meeting Agenda**

**Call Meeting to Order:**

1. Attendance/Roll Call: Jessica Howse
2. Approval of Minutes from March 26, 2015
	1. *Motion:*
	2. *2nd:*
	3. *Any Discussion?*
3. Mallory: Some reminders about Sigma Rho Epsilon
a. Membership is a privilege and optional; Please, don’t act like it’s a burden.
b. You represent Sig Rho in and out of class
c. Volunteering: Make sure you are signing up for hours! If you find an opportunity that is not listed in the binder, make sure you get it approved.
4. Committee Reports
5. Historian *(Rebeccah Dyer)*
	1. [http://sigrhoep.weebly.com](http://sigrhoel.weebly.com) – Please check here for Agendas & Minutes.
	2. Please send pictures of you doing service in the community to add to the website. rddyer@eiu.edu
		1. Be careful about confidentiality and documenting who is in each photo!
		2. There will be one free admission for the end-of-the-year banquet for sending in the most pictures, so be sure to send them in!
6. Publicity *(Carissa Burge)*
	1. caburge@eiu.edu
	2. Flyers will be hung around Buzzard before each meeting.
	3. Bulletin board IS updated in the TMC.
7. Service *(Rachel Kinzinger)*
	1. rlkinzinger@eiu.edu
	2. Link to submitting your hours:
	[**https://docs.google.com/forms/d/1ie0ouU\_fiPt0LahJ8dr9\_7tw86qrIJ0QSfCDiU0yNuQ/viewform**](https://docs.google.com/forms/d/1ie0ouU_fiPt0LahJ8dr9_7tw86qrIJ0QSfCDiU0yNuQ/viewform)
	3. **Sign-up in the hours book in TMC.**
		1. Current Members: At least 4 Hours from Community, maximum 2 Hours from Department.
		2. New Members: 2 Hours (in 2 separate events)
		3. Hours due are on **Sunday, April 26, 2015 at 11:59 P.M.**
	4. PAWS Sessions and Transfer advisements!!
8. Secretary *(Jessica Howse)*
	1. jphowse@eiu.edu
	2. Minutes will be sent out tonight after the meeting.
	3. Please check your e-mails for reminders.
	4. If you miss a meeting, you will be required to do an extra hour of community service.
	5. Please send donations for the Child Advocacy Center by putting the items into the box found in the Special Education Office.
		1. An e-mail was sent out in with a list of needed items.
9. Treasurer *(Kim Shambo)*
	1. kshambo@eiu.edu
	2. Current Amount in Account: $2,548.09
	3. Cords have been ordered.
10. V.P. of Programming *(Amy Britton)*
	1. ambritton@eiu.edu
	2. Banquet will be on May 2.
		1. Location: Salisbury Church, Charleston, IL
		2. Time: 5:00-7:00 P.M.
	3. Decoration Committee e-mails will be sent out
11. V.P. of Membership *(Amie Hansen)*
	1. alhansen@eiu.edu
	2. Update on Joint Meeting Crafts—159 projects!
	3. New Member Project Update
12. President Elect *(Lauren Schaffer)*
	1. leschaffer2@eiu.edu
	2. Fundraiser: Auntie Anne’s Forms were sent it
		1. Items will be delivered April 23rd
	3. Clothing
		1. Has been ordered!
13. President (Mallory Kowaleski)
	1. mdkowaleski@eiu.edu
	2. Attendance is expected at every meeting. If you have an emergency situation you need to contact Dr. Edmonds-Behrend (credmondsbehrend@eiu.edu ) and me to get the absence excused **PRIOR** to the meeting.
	3. Our next meeting is on Thursday, April 23, 2015.
	4. Remember we are a professional organization and we are representing the Special Education department. Please do not wear our letters out to the bar or other drinking situations.
	5. Ice Breaker: Communication (If there is time at the end)
	6. Professional Activity (if there is time at the end)
	<https://todaysmeet.com>
	7. Scholastic Book Club: Mrs. Woodley: Information will be emailed!
14. Old Business

a. None.

VII. New Business
 a. Order of Omega Nominations and Voting:
 *Motion:
 Second:*
 Nominations:
 -
 -
 -

b. Donation Ideas for the Semester:

 c. Fall 2015 Executive Board Nominations
 *Motion:
 Second:* President Elect:

Vice President of Programming:

Vice President of Membership:

Secretary:

Service Coordinator:

Treasurer:

Historian:

 Publicity:

VIII. Adjournment

1. *Motion to Approve:*
2. *2nd:*