Sigma Rho Epsilon

**December 4, 2014 Meeting Minutes**

**Call Meeting to Order:**

1. Attendance/Roll Call
2. Approval of Minutes from November 13, 2014
	1. *Motion:* Allie Nemmer
	2. *2nd:* Rachel Kinzinger
3. Committee Reports
4. Historian *(Allie Nemmer)*
	1. [http://sigrhoep.weebly.com](http://sigrhoel.weebly.com)
	2. Please send pictures of you doing service in the community to add to the website by **TONIGHT**! annemmer@eiu.edu , 224-587-9938
		1. Be careful about confidentiality and documenting who is in each photo.
5. Publicity *(Laura Decker)*
	1. lsdecker@eiu.edu
	2. Flyers will be hung around Buzzard before each meeting.
6. Service *(Rachel Kinzinger)*
	1. rlkinzinger@eiu.edu .
	2. Link to submitting your hours: [**https://docs.google.com/forms/d/1ddKDwEmpZi9m2b-DYaIaLhKYWtc9o4lNgTKe4EkQkCc/viewform**](https://docs.google.com/forms/d/1ddKDwEmpZi9m2b-DYaIaLhKYWtc9o4lNgTKe4EkQkCc/viewform)
	3. **SERVICE HOURS DUE TONIGHT, DEC. 4TH BY 11:59 P.M.**
		1. E-mails were sent out to confirm the number of hours you have. These must be complete to receive your certificate as a member of Sigma Rho Epsilon.
			1. Current Members: At least 4 Hours from Community, maximum 2 Hours from Department
			2. New Members: 2 Hours
7. Secretary *(Jessica Howse)*
	1. jphowse@eiu.edu
	2. Minutes will be sent out tonight after the meeting.
	3. Please check your e-mails for reminders.
8. Treasurer *(Allison Wilson)*
	1. anwilson2@eiu.edu
	2. Current Amount in Account: $3179.53
		1. Cords are in! Pick them up tonight ☺
9. V.P. of Programming *(Amy Britton & Katie Eckberg)*
	1. ambritton@eiu.edu and kaeckberg@eiu.edu
	2. Banquet is **THIS SATURDAY**, December 6th
		1. Time: 2:00pm – 3:30pm
		2. Moose Lodge
10. V.P. of Membership *(Lauren Schaffer)*
	1. leschaffer2@eiu.edu
	2. New Member Project:
		1. Bring Supplies for Bright Minds Drive (donation only, no hours earned)
			1. December 2nd – 11th
			2. New Members required 2 items
			3. Box in TMC
11. President Elect *(Mallory Kowaleski)*
	1. mdkowaleski@eiu.edu
	2. Clothing orders are in!
	3. Fundraiser:
		1. Change for Change = $570.00!
		2. Thirty-One Party Raffle at the Banquet
		3. Rummage Sale
			1. TONIGHT
12. President *(Ally Kupersmith)*
	1. ackupersmith@eiu.edu
	2. Attendance is expected at every meeting. If you have an emergency situation you need to contact Dr. Edmonds-Behrend (credmondsbehrend@eiu.edu ) and I to get the absence excused PRIOR to the meeting.
	3. This is our final meeting of the semester!
		1. Tonight is our elections.
	4. Remember we are a professional organization and we are representing the Special Education department. Please do not wear our letters out to the bar or other drinking situations.
	5. Wear your pin to the banquet.
	6. Professional development-
		1. QR Codes
13. Old Business
	1. Nominations:
		1. President: Mallory
		2. President-Elect:
			1. Lauren Schaffer
		3. Historian:
			1. Beccah Dyer
		4. Publicity:
			1. Carissa Burge
			2. Brittani Miller
		5. Treasurer:
			1. Kim Shambo
		6. Secretary:
			1. Chelsea Ward
			2. Jess Howse
			3. Jaycey Vedder
		7. VP of Membership:
			1. Amie Hansen
		8. VP of Programming:
			1. Amy Britton
			2. John Jenson
		9. Service
			1. Victoria Wilson
			2. Rachel Kinzinger
	2. Donations:
		1. Mrs. Johnson’s Friday Club
			1. $100, $200
		2. Humboldt TLC – (sets of books)
			1. $200, $300, $500

VII. New Business

* 1. Elections
		1. President: Mallory Kowaleski
		2. President-Elect: Lauren Schaffer
		3. Historian: Rebeccah Dyer
		4. Publicity: Carissa Burge
		5. Treasurer: Kim Shambo
		6. Secretary: Jessica Howse
		7. VP of Membership: Amie Hansen
		8. VP of Programming: Amy Britton
		9. Service: Rachel Kinzinger
	2. Donations:
		1. Mrs. Johnson’s Friday Club--$200
		2. Humboldt TLC – (sets of books)--$400
		3. Coolidge House for Christmas presents--$400
		4. **THANK YOU FOR ALL OF YOUR HARD WORK FUNDRAISING!!!!**

VIII. Adjournment *7:00*

1. *Motion to Approve:* Katie Eckberg
2. *2nd:* Rachel Kinzinger